**Kanab Elementary School Community Council**

**Minutes for September 12, 2018**

**KES Library**

***Present:*** Tyree Baird, Braxton Bateman, Rosa DeMille, Ashley Heaton, Lexie Little, Danielle Ramsay, Megan Smith, Taleana Virostko, and Mariah Wheeler

**Welcome:** Braxton welcomed and introduced the members of community council.

**Nominations:** An explanation of the Chair, Vice-Chair, and Secretary positions were given. Megan made a motion to elect Mariah Wheeler to the Chair position, Ashley seconded the motion. All voted in favor to elect Mariah as Chair of the KES Community Council. Lexie made a motion to elect Taleana Virostko as Vice-Chair. Rosa seconded the motion. All voted in favor to elect Taleana as Vice Chair of KES Community Council. Lexie made a motion to elect Megan Smith as Secretary. Taleana seconded the motion. All voted in favor to elect Megan as Secretary of the KES Community Council.

**Rules of Order and Procedures:** A review of the Rules of Order and Procedure was given. Responsibilities as a community council member were outlined. The Rules of Order and Procedure are located on the school’s website.

**Videos:** The council watched Utah’s Education Endowment and Building the Trust videos.

**Community Council Training:** Braxton read a statement for the parent members of a school community council. Parents and teachers were given a handout which outlines their responsibilities as a community council member. Training was given about open and public meetings. Council members were informed in the School and Institutional Trust Lands Administration (SITLA) and their mandate to monetize state trust land to benefit schools through sales and leases. Proceeds from the land go into a permanent account managed by a separate entity, School and Institutional Trust Fund Office (SITFO). The interest and dividends are distributed to school districts across the state and spent based on the recommendations of the school’s community council which develops a plan based on specific guidelines. The plan must be submitted and approved by the school board. The council will develop this plan by looking at assessment scores and identify academic areas where monies could be spent to improve student performance. The council will also develop a Digital Citizenship statement. More information can be found at [www.schoollandtrust.org](http://www.schoollandtrust.org).

**Future Meetings:** Future meetings were scheduled for Wednesdays on October 10, November 7, January 9, February 20, March 13, and March 27. Meetings will be held right after school on these dates. The meetings in March, in particular, should be no miss meetings by council members as we will be finalizing our plan for submission on April 4th.

**Contact Information:** Council members submitted contact information to be put on the school’s website for community council.

**KES Calendar:** Braxton reviewed the calendar for the upcoming school year.

**Closing:** Lexie made a motion to close the meeting. Mariah seconded the motion. All voted in favor in closing the meeting.